

Executive Key Dates

Use the following as a checklist for the year to stay up to date with executive key dates. For the below meetings, reports and re-affiliation, templates can be found on the UniClubs website under '[Resources](#)'. Submission of documents can be found under 'My Account' on the UniClubs website. Everything below needs to be completed by every club by the due date if they wish to continue as a club into 2022. This table is for your own records and doesn't need to be submitted.

UNICLUBS EVENTS

Event	Details	Week	Date	Has this task been completed?
AGM Meeting	At the conclusion of the year each Club & Society is required to hold an Annual General Meeting prior to the affiliation date. More information can be found in the Club Meeting Section.	Semester 2 Week 6 – Mid-Session Recess	Thursday 1 st September to Friday 30 th September	<input type="checkbox"/>
End of Year Reports	A report relating to the executive role on the current year. More information can be found in the End of Year Report Section. Template under 'Resource' on the UniClubs website.	Semester 2 Mid-Session Recess	Due Saturday 1 st of October – Submit through the UniClubs Website	<input type="checkbox"/>
Re-affiliation Opens	In order to be a club in 2023, your club must submit the appropriate documents to the re-affiliation link of the website. Re-affiliation cannot be approved until end of year reports have been submitted. More information can be found in the Re-affiliation section.	Semester 2 Mid-Session Recess	Opens Friday 1 st October - Submit through the UniClubs Website	<input type="checkbox"/>

Re-affiliation Closes	In order to be a club in 2023, your club must submit the appropriate documents to the re-affiliation link of the website. More information can be found in the Re-affiliation section. If you do not re-affiliate on time your club will be removed from the UniClubs website until re-affiliation is submitted.	Summer Holidays	Closes Wednesday 30 th November	<input type="checkbox"/>
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UniClubs Key Dates

Use the following as a checklist for the year to stay up to date with which events your club will be attending and what events your club has registered for. All events below can be registered through the UniClubs website. Each club should be aiming at attending every event below in addition to their own club run events throughout the year. This table is for your own records and doesn't need to be submitted.

UNICLUBS EVENTS

Session 1 Autumn

Event	Details	Week	Date	Have you registered through the UniClubs website?
Executive Training (physical) #1	A presentation for all executives on how to be an executive, how to access resources, how to use the new website, key dates and discussion. You MUST attend if you want to gain UOWX. You only need to attend ONE training in 2022. One executive from each club MUST attend one executive training per year.	Pre-Campus Fest/O-Week	Date coming soon	Registration Coming Soon
Executive Training (Zoom) #2	A presentation for all executives on how to be an executive, how to access resources, how to use the new website, key dates and discussion. You MUST attend if you want to gain UOWX. You only need to attend ONE training in 2022. One executive from each club MUST attend one executive training per year.	Pre-Campus Fest/O-Week	Tuesday 15 th February, 9 am – 11 am.	Register here - https://uow-au.zoom.us/j/86587450068?pwd=RjZBZ1BuamZ6TmZUL1INZ3NMWTUrQT09
COMPULSORY Campus Fest Brief Briefing (physical)	Every club that is attending Campus Fest must attend the Campus Fest Briefing to prepare you for the week.	Pre-Campus Fest/O-Week	Date coming soon	Registration Coming Soon
COMPULSORY Campus Fest Briefing (zoom)	Every club that is attending Campus Fest must attend the Campus Fest Briefing to prepare you for the week.	Pre-Campus Fest/O-Week	Thursday 17 th February 2 pm – 4 pm zoom.	Register here - https://uow-au.zoom.us/j/87418612115?pwd=SkkxR2VMVmVwL0ptTUhWUzByQUxkUT09

Campus Fest	A 5-day festival full of food and fun for new and returning students. It is a great way to promote your club and gain new members.	O-Week	Monday 21 st February – Friday 25 th February 11 am – 2 pm on Duck Pond lawn up to McKinnon Lawn.	Registrations to come.
Awards Night	A great night to celebrate all the amazing achievements of 2021. The night will include drinks, 3 course meal, DJ, music and a party bus into town	Week 1	Nominate your club now through 'My Account' Closes 31 st January.	Registrations to come.
Executive Training (physical) #3	A presentation for all executives on how to be an executive, how to access resources, how to use the new website, key dates and discussion. You MUST attend if you want to gain UOWX. You only need to attend ONE training in 2022. One executive from each club MUST attend one executive training per year.	Week 1	Wednesday the 2 nd of March, 9 am – 11 am, Clubs Room.	Register through the UniClubs Website under 'My Account'.
Clubs Day Autumn	A day for all clubs to have a table and promote their club to students. It is a day full of music, games, activities, food and amazing clubs, you don't want to miss out!	Week 2	Wednesday 9 th March on Duck Pond Lawn and Jugglers Lawn 11am – 2 pm	Register through the UniClubs Website under 'My Account'.
UniClubs Executive Leadership Program (day 1)	Josh Farr from Campus Consultancy will be hosting a training available to all club executives on 1) Event and project Management and 2) Communication, Strategy and Vision	Week 3	Thursday 17 th March, 9 am – 1 pm, Clubs Rooms	Registration coming soon.
UniClubs Executive Leadership Program (day 2)	Josh Farr from Campus Consultancy will be hosting a training available to all club executives on 1) Motivation and Teamwork and 2) Conflict of Management.	Week 3	Friday 18 th March, 9 am – 1 pm, Clubs Rooms	Registration coming soon.
Executive Get Together	A relaxed night with free food and music. A chance for executives to meet each other, discuss events and collaboration opportunities.	Week 4	Thursday 24 th March 4pm – 6 pm Student Lounge, Building 11, level 1a.	Registration Coming Soon

UniClubs Cup	24 clubs come together to partake in a day of sport for their chance to win the UniClub Cup trophy, prizes and funding money for the club.	Week 8	Friday 29 th April at Uniactive	Registration Coming Soon
C&S Drop in Session	A chance to drop by for some snacks and ask any questions you have regarding C&S.	Week 10	Friday 13 th May, 9 am – 5 pm. UniClubs Room, Building 11, level 1a	Registration Coming Soon

Session 2 Spring

Event	Details	Week	Date	Have you registered through the UniClubs website?
Executive Training (physical #1)	A presentation for all executives on how to be an executive, how to access resources, how to use the new website, key dates and discussion. You MUST attend if you want to gain UOWX. You only need to attend ONE training in 2022. One executive from each club MUST attend one executive training per year.	Pre-O-Week	Monday 11 th July, 9 am – 11 am, UniClubs Room, Building 11, Level 1a	Register here - https://forms.gle/9DwxAyKSFDYqgA7t6
O-Festival	O Festival is O-Week on a smaller scale on one day. But it still has all the awesome food, entertainment and clubs O-week has.	O-Week	Date to come.	Registration Coming Soon
Executive Training (physical #2)	A presentation for all executives on how to be an executive, how to access resources, how to use the new	Week 1	Monday 25 th July, 9 am – 11 am, UniClubs Room, Building 11, Level 1a	Register here - https://forms.gle/9DwxAyKSFDYqgA7t6

	<p>website, key dates and discussion. You MUST attend if you want to gain UOWX. You only need to attend ONE training in 2022. One executive from each club MUST attend one executive training per year.</p>			
Clubs Day Spring	<p>A day for all clubs to have a table and promote their club to students. It is a day full of music, games, activities, food and amazing clubs, you don't want to miss out!</p>	Week 2	<p>Wednesday 3rd August on Duck Pond Lawn and Jugglers Lawn 11am – 2 pm</p>	<p>Register here - https://forms.gle/FZ4eavpqc2JbChc18</p>
Executive Get Together	<p>A relaxed night with free food and music. A chance for executives to meet each other, discuss events and collaboration opportunities.</p>	Week 4	<p>Thursday 18th August 4pm – 6 pm Student Lounge, Building 11, level 1a.</p>	<p>Register here - https://forms.gle/6YGxMCn3T2fBypGj6</p>
UniClubs Trivia Night	<p>A night where 20 clubs come together for some deep fried food and club related trivia questions to be crowned Club/Society Trivia master for 2022. It is a great opportunity to spend time with executives and club members while having a chance to win club funds.</p>	Week 8	<p>Thursday 15th September 4 pm – 6 pm, UniBar.</p>	<p>Register here - https://forms.gle/6drGb8138AG1LRd9A</p>

C&S Drop in Session	A chance to drop by for some snacks and ask any questions you have regarding C&S.	Week 8	Friday 16 th September, 9 am – 5 pm. UniClubs Room, Building 11, level 1a	No need to register, just stop by.
Awards Night	A night where clubs, societies and volunteers come together to celebrate the amazing achievements from 2021. A night of awards, food, music and fun!		Date coming soon.	Registration Coming Soon
Executive Facebook Competition	Join the ' UniClubs Executive ' Facebook group to go into fortnightly competitions to win funding for your club.	Every Fortnight	UniClubs Executive Facebook group	Join here - https://www.facebook.com/groups/uowuniclubs
