Clubs SAF Funding Proposal 2021

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| *Club Name:* |  |
| *Club Contact:* |  |
| *Project/Event Title:* |  |
| *Proposed date / time:* |  |
| *Proposed location:* |  |

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| **Project/Event Concept & Deliverables***Brief overview and information about the project/event* *What is the specific aim/s of the project/event?* *What will members gain from the event/project* |  |
| **Project/Event Outcomes***What will the benefits be for the whole club?**How will the club include members who are not attending the project/event or conference?**How will it be judged whether the event/project or attendance at a conference was a success?* |  |
| **Key Stakeholders** |  |
| **Estimated timeframe***Brief organisational plan leading up to the event**E.g. promotion, ticket sales, venue bookings.*  | > 6 weeks until the event |  |
| 6 weeks until the event |  |
| 3 weeks until the event  |  |
| 1 week until the event |  |
| **Preliminary Estimated Budget***What is the allocated budget for the project/event?**What is the student contribution?**What fundraising activities will the club be undertaking?**Have you researched sponsorship opportunities?**What will the funding go towards?* | **Budget Outline (enter information where applicable)** |
| Item breakdown(all costs for event/project) |  |
| Participant Contribution(if any) |  |
| Fundraising Goal(if any) |  |
| Sponsorship Goal(if any) |  |
| **Amount Requested of committee:****Allocation of funding (include breakdown of what will the funding be spent on?):** |
| **Promotion***How will the event/project be promoted?* |  |
| **Constraints and Assumptions***Project/event assumptions and circumstances that need to occur for the project/event to be successful, but are outside the control of the project/event team* |  |
| **Funding Criteria**What can providers spend fee revenue on?A provider that charges a student services and amenities fee will only be able to spend the fee on the provision of the adjacent services, as defined at: <https://www.education.gov.au/student-services-and-amenities-fee> | **Please tick/highlight all that apply to this Event/Project:*** providing food or drink to students on a campus of the higher education provider;
* supporting a sporting or other recreational activity by students;
* supporting the administration of a club most of whose members are students;
* caring for children of students;
* providing legal services to students;
* promoting the health or welfare of students;
* helping students secure accommodation;
* helping students obtain employment or advice on careers;
* helping students with their financial affairs;
* helping students obtain insurance against personal accidents;
* supporting debating by students;
* providing libraries and reading rooms (other than those provided for academic purposes) for students;
* supporting an artistic activity by students;
* supporting the production and dissemination to students of media whose content is provided by students;
* helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled;
* advising on matters arising under the higher education provider’s rules (however described);
* advocating students’ interests in matters arising under the higher education provider’s rules (however described);
* giving students information to help them in their orientation; and
* helping meet the specific needs of overseas students relating to their welfare, accommodation and employment.
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# Participant Selection Criteria (if applicable)

This section is to be completed when only a limited number of members can participate in an activity. This process ensures equity within the selection process.

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| **Member Snapshot***How many members are attending? What year of study are they in?*  |  |
| **Promotion***How has the application process been promoted to members?* |  |
| **Application Process for Members***Circle one of the following and give examples of how the process will work including timeframe for promotion* | Written ApplicationInterviewCompetition BasedOther |  |
| **Selection Panel***Who will be assessing applications*  |  |

[ ]  I am aware that I am required provide UniClubs with updates on the SSAF funded project before the event.

Signed: