Clubs SAF Funding Proposal 2021

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| *Club Name:* |  |
| *Club Contact:* |  |
| *Project/Event Title:* |  |
| *Proposed date / time:* |  |
| *Proposed location:* |  |

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| **Project/Event Concept & Deliverables**  *Brief overview and information about the project/event*  *What is the specific aim/s of the project/event?*  *What will members gain from the event/project* |  | | |
| **Project/Event Outcomes**  *What will the benefits be for the whole club?*  *How will the club include members who are not attending the project/event or conference?*  *How will it be judged whether the event/project or attendance at a conference was a success?* |  | | |
| **Key Stakeholders** |  | | |
| **Estimated timeframe**  *Brief organisational plan leading up to the event*  *E.g. promotion, ticket sales, venue bookings.* | > 6 weeks until the event | |  |
| 6 weeks until the event | |  |
| 3 weeks until the event | |  |
| 1 week until the event | |  |
| **Preliminary Estimated Budget**  *What is the allocated budget for the project/event?*  *What is the student contribution?*  *What fundraising activities will the club be undertaking?*  *Have you researched sponsorship opportunities?*  *What will the funding go towards?* | **Budget Outline (enter information where applicable)** | | |
| Item breakdown  (all costs for event/project) |  | |
| Participant Contribution  (if any) |  | |
| Fundraising Goal  (if any) |  | |
| Sponsorship Goal  (if any) |  | |
| **Amount Requested of committee:**  **Allocation of funding (include breakdown of what will the funding be spent on?):** | | |
| **Promotion**  *How will the event/project be promoted?* |  | | |
| **Constraints and Assumptions**  *Project/event assumptions and circumstances that need to occur for the project/event to be successful, but are outside the control of the project/event team* |  | | |
| **Funding Criteria**  What can providers spend fee revenue on?  A provider that charges a student services and amenities fee will only be able to spend the fee on the provision of the adjacent services, as defined at: <https://www.education.gov.au/student-services-and-amenities-fee> | **Please tick/highlight all that apply to this Event/Project:**   * providing food or drink to students on a campus of the higher education provider; * supporting a sporting or other recreational activity by students; * supporting the administration of a club most of whose members are students; * caring for children of students; * providing legal services to students; * promoting the health or welfare of students; * helping students secure accommodation; * helping students obtain employment or advice on careers; * helping students with their financial affairs; * helping students obtain insurance against personal accidents; * supporting debating by students; * providing libraries and reading rooms (other than those provided for academic purposes) for students; * supporting an artistic activity by students; * supporting the production and dissemination to students of media whose content is provided by students; * helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled; * advising on matters arising under the higher education provider’s rules (however described); * advocating students’ interests in matters arising under the higher education provider’s rules (however described); * giving students information to help them in their orientation; and * helping meet the specific needs of overseas students relating to their welfare, accommodation and employment. | | |

# Participant Selection Criteria (if applicable)

This section is to be completed when only a limited number of members can participate in an activity. This process ensures equity within the selection process.

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| **Member Snapshot**  *How many members are attending? What year of study are they in?* |  | |
| **Promotion**  *How has the application process been promoted to members?* |  | |
| **Application Process for Members**  *Circle one of the following and give examples of how the process will work including timeframe for promotion* | Written Application  Interview  Competition Based  Other |  |
| **Selection Panel**  *Who will be assessing applications* |  | |

I am aware that I am required provide UniClubs with updates on the SSAF funded project before the event.

Signed: