### Business Faculty Clubs 2017

#### Schedule of SAF Funding Meetings

**Session 1**

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Uni. Week</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Meeting #1</td>
<td>Week 1</td>
<td>Tuesday 28th February</td>
<td>12:30-1:30pm</td>
<td>CSE Meeting Rooms, Building 11</td>
</tr>
<tr>
<td>Committee Meeting #2</td>
<td>Week 10</td>
<td>Monday 8th May</td>
<td>12:30-1:30pm</td>
<td>CSE Meeting Rooms, Building 11</td>
</tr>
</tbody>
</table>

#### Funding Proposal Deadlines*

- Session 1 — Committee Meeting #1: Wednesday 22nd February
- Session 1 — Committee Meeting #2: Tuesday 2nd May

**Session 2**

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Uni. Week</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Meeting #1</td>
<td>Week 2</td>
<td>Monday 31st July</td>
<td>12:30-1:30pm</td>
<td>CSE Meeting Rooms, Building 11</td>
</tr>
<tr>
<td>Committee Meeting #2</td>
<td>Week 9</td>
<td>Monday 18th September</td>
<td>12:30-1:30pm</td>
<td>CSE Meeting Rooms, Building 11</td>
</tr>
</tbody>
</table>

#### Funding Proposal Deadlines*

- Session 2 — Committee Meeting #3: Tuesday 25th July
- Session 2 — Committee Meeting #4: Tuesday 12th September

**SAF Funding**

SAF funding is processed at the end of each month. Receipts/invoices need to be received by **the last Sunday of every month** to be processed that month; unless otherwise informed. If receipts/invoices are received after then they will be processed at the end of the next month.

Funding will close at the end of each session so take note of the following due dates:

- Due date for receipts for Session 1 SAF funded events/projects is **Sunday 25th June**
- Due date for receipts for Session 2 SAF funded events/projects is **Sunday 26th November**

* Please send completed funding proposals to gillianh@uow.edu.au
# Business Faculty Clubs

## Committee Meetings

* Funding proposals will be discussed in the meeting where members have the opportunity to ask questions.
* Funding proposals greater than $300 are to be voted within the Business faculty clubs and societies committee meeting.
* Funding applications less than $300 are to be assessed and approved by CSE.
* Voting on funding proposals will occur in the committee meeting.
* When an online vote occurs the results of the vote are circulated to clubs when the voting deadline has passed.

## Key Dates 2017

### Faculty Clubs
- **Information Session**: Monday 20th February 11am
- **0 Week**: Tuesday 21st February—Thursday 23rd February

### Clubs Days
- **Session 1 — Week 2**: Wednesday 8th March 11am-2pm
- **Session 2 — Week 2**: Wednesday 2nd August 11am-2pm

### C & S Executives Networking
- **Session 1 — Week 1**: Thursday 2nd March
- **Session 2 — Week 1**: Thursday 3rd August

### Training Workshops
- **Session 1—Week 3**: Monday 13th March
- **Session 1 — Week 3**: Monday 14th March
- **Session 1 — Week 4**: Thursday 23rd March
- **Session 2 — Week 4**: Thursday 17th August
- **Session 2—Week 11**: Thursday 12th October
  - **Clubs Website Training**
  - **Executive Training**

### UniCentre Cup
- **Friday 5th May**

### C & S Trivia
- **Thursday 31st August**

### End of Year Clubs & Societies Reports Due
- **Friday 22nd September (Week 9, Session 2)**

### Club re-affiliation opens
- **Tuesday 3rd October (Week 10, Session 2)**

### CSE Awards Night
- **Friday 20th October**